

# IMPORTANT INFORMATION

## Coronavirus (Covid-19)

Following the recent coronavirus update from Public Health England, we want to work with you and our clients to ensure that the wellbeing of all our temporary workers remains a top priority for everyone concerned, and that all possible safety and preventative measures are being taken in relation to our temporary workers.

Therefore, we kindly ask you to keep us informed in the following instances:

- If any of you have recently returned from a high-risk region listed below.
- If any of you are required by the client to travel to any of the high-risk regions listed below. Please advise us of the country of travel, length of stay, and frequency.
- **Most importantly, please inform us immediately if you become aware that either yourself or any of our temporary workers have potentially been exposed to the coronavirus.**

High risk regions as reported by the NHS:

- Cambodia
- China
- Hong Kong
- Iran
- Italy – only northern Italy (anywhere north of Pisa, Florence and Rimini)
- Japan
- Laos
- Macau
- Malaysia
- Myanmar (Burma)
- Singapore
- South Korea
- Taiwan
- Tenerife – only the H10 Costa Adeje Palace Hotel
- Thailand
- Vietnam

An up to date list of high-risk regions can be found on the Foreign & Commonwealth Office website. Please regularly check this website for more details and travel advice - <https://www.gov.uk/government/organisations/foreign-commonwealth-office>

Please liaise directly with your Recruitment Manager or email [coronavirus@morson.com](mailto:coronavirus@morson.com) to report any instances described above, we will continue to keep you up to date on any developments relating to the virus.

We also ask that you continue to monitor and take advice and appropriate action in line with any client specific notices given regarding site work.

In addition, for the continued safety and support of all our temporary workers, we would like to request that you follow these advisories as well as the recommended World Health Organisation and Government safe practices to protect yourselves and others as outlined below:

**Wash your hands frequently:** Regularly and thoroughly clean your hands with an alcohol-based hand rub or wash them with soap and water. Why? Washing your hands with soap and water or using alcohol-based hand rub kills viruses that may be on your hands.

**Maintain social distancing:** Maintain at least 1 metre (3 feet) distance between yourself and anyone who is coughing or sneezing. Why? When someone coughs or sneezes they spray small liquid droplets from their nose or mouth which may contain virus. If you are too close, you can breathe in the droplets, including the COVID-19 virus if the person coughing has the disease.

**Avoid touching eyes, nose and mouth:** Hands touch many surfaces and can pick up viruses. Once contaminated, hands can transfer the virus to your eyes, nose or mouth. From there, the virus can enter your body and can make you sick.

**Practice respiratory hygiene:** Make sure you, and the people around you, follow good respiratory hygiene. This means covering your mouth and nose with your bent elbow or tissue when you cough or sneeze. Then dispose of the used tissue immediately. Why? Droplets spread virus. By following good respiratory hygiene you protect the people around you from viruses such as cold, flu and COVID-19.

<https://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public>

Morson Group in conjunction with our clients will continue to monitor the situation and latest Government updates to ensure that we are all best placed to stop the spread of the virus throughout our communities.

Thank you for your understanding and cooperation.